

**A MEETING OF THE SOUTH HOLLAND INTERNAL DRAINAGE BOARD WAS HELD IN THE BOARD ROOM, MARSH REEVES, FOXES LOWE ROAD, HOLBEACH, ON TUESDAY 1 MAY 2007 AT 10.30 AM.**

- | <b>Elected Members</b> | <b>Appointed Members</b>                 |
|------------------------|------------------------------------------|
| * J L van Geest        | <b>South Holland D C</b>                 |
| * N J Grundy           | J M Atkin                                |
| A G Hay                | * A J Biggadike                          |
| G A Hay                | * F Biggadike                            |
| * S A R Markillie      | * S M Booth                              |
| * D Sly                | * T Bray                                 |
| * S Taylor             | * P A Espin                              |
| * R C Thompson         | S Keeble                                 |
| * J W Ward             | * P S Przyszlak                          |
| * D R Worth            | M R Taylor                               |
|                        | * P M Walls                              |
|                        | <b>South Holland D C/<br/>Boston B C</b> |
|                        | * D P Williams                           |
|                        | * Present (76%)                          |

Mr S A R Markillie in the Chair

In attendance:

Mr P J Camamile (Chief Executive), Mr J M Worfolk (Chief Engineer), Mr K L J Vines (District Engineer), Mr A D Price (Operations Manager) and Mr G R Dann (Planning and Enforcement Officer)

<b>ID</b>	<b>South Holland IDB, Minute</b>	<b>Action</b>
<b>20/07</b>	<b>APOLOGIES FOR ABSENCE</b>	
<b>20/07/01</b>	Apologies for absence were received on behalf of Messrs J M Atkin, A G Hay and G A Hay.	
<b>20/07/02</b>	Members noted that Mr J M Atkin was currently unwell. It was agreed and thereby RESOLVED to send him the Board's best wishes for a speedy recovery.	

**21/07 MINUTES OF THE MEETING HELD ON 6 FEBRUARY 2007**

**21/07/01** The Minutes of the last meeting of the Board held on 6 February 2007 were approved and signed as a true record. Arising therefrom: -

**21/07/02 The Willows at Sutton St James (02/07/1)**

The Chief Executive advised Members that consent had been given to Mr and Mrs Woods for a post and rail fence to be erected no closer than 6 metres from the brink of the Board's Main Drain, in accordance with the Fencing Policy. RESOLVED that this be noted.

**21/07/03 Environment Agency Precept for 2007/08 (07/07/5)**

The Chief Executive confirmed that an appeal had been lodged and acknowledged against the resolution made by the Environment Agency requesting the Board to contribute £132,840 towards the Agency's expenses for the financial year 2007/08, in accordance with section 140(1a) of the Water Resources Act 1991. RESOLVED that this be noted. The Environment Agency was now trying to find a way forward by liaising with all Internal Drainage Boards in the Northern Region.

**21/07/04 Annual Governance Report/Audit Opinion for 2005/06 (07/07/8)**

Following the implementation of the Code of Audit Practice 2005 and the Accounts and Audit Regulations 2006, the Chief Executive advised Members that the Audit Commission had issued their opinion on the Board's Final Accounts and Value for Money arrangements for the year ending 31 March 2006. The opinion had not been qualified in any way and consequently there were no matters to report to the Board. RESOLVED that this be noted.

**21/07/05 Office Space at Marsh Reeves (07/07/09.1)**

The Chief Executive confirmed that the Wash Estuary Strategy Group had agreed to rent a larger proportion of the Board's office at Marsh Reeves with effect from 1 May 2007. The Tenancy Agreement had been drafted by the Board's legal advisor but had not yet been executed by Lincolnshire County Council (LCC). It was agreed and thereby RESOLVED to advise the LCC that the Tenancy Agreement must be duly executed by 31 May 2007. Mr P A Espin and Mr P Przyszlak also agreed to liaise with their respective officers and impress a sense of urgency in order to conclude this matter.

ID South Holland IDB, Minute	Action
<p><b>21/07/06 Redevelopment of Office at Marsh Reeves (07/07/09.2)</b></p> <p>(a) The Chief Executive advised Members that the Kler Group had submitted a without prejudice offer in writing to purchase the Board's property at Marsh Reeves for £1.26 million, subject to them obtaining planning permission to redevelop the site for residential use in the next 18 months via an option agreement with the Board. Ashley King Developments had also expressed an interest in purchasing this site. RESOLVED that this be noted.</p> <p>(b) It was agreed and thereby RESOLVED to further consider the position of Marsh Reeves at the next Plant and Development Committee meeting on 19 June 2007 and make recommendations to the Board accordingly.</p>	
<p><b>21/07/07 Fenland Waterways Project (18/07)</b></p> <p>The District Engineer confirmed that the Board's drainage infrastructure would not be affected by the Fenland Waterways Project. RESOLVED that this be noted.</p>	
<p><b>21/07/08 Plant Demonstration in South Holland Drainage District (19/07)</b></p> <p>The Operations Manager confirmed that the demonstration of plant and equipment in the drainage district would take place during the third or fourth week of June 2007. Those Members who had expressed an interest in attending would be informed as soon as the date had been finalised. RESOLVED that this be noted.</p>	ADP
<p><b>22/07 UNCONFIRMED MINUTES OF THE CONSORTIUM MANAGEMENT COMMITTEE MEETING HELD ON 11 APRIL 2007</b></p>	
<p><b>22/07/01</b> The unconfirmed Minutes of the last Consortium Management Committee meeting held on 11 April 2007 were considered in detail and approved. There were no matters arising therefrom.</p>	
<p><b>23/07 CONSORTIUM AGREEMENT, DATED 30 MARCH 2007</b></p>	
<p><b>23/07/01</b> Members considered the Consortium Agreement dated 30 March 2007, which had been formally approved and duly executed by the Board's Chairman and Chief Executive on 30 March 2007, in accordance with the delegated authority granted to them by the Board at the last meeting</p>	

ID South Holland IDB, Minute	Action
<p>on 6 February 2007 (Minute Number 16/07). The four parties to this agreement were Broads (2006) IDB, Norfolk Rivers IDB, King's Lynn IDB and South Holland IDB. RESOLVED that this be noted.</p>	
<p><b>23/07/02</b> It was agreed and thereby RESOLVED to ratify the Consortium Agreement dated 30 March 2007.</p>	
<p><b>23/07/03</b> It was noted that the Board had delegated authority to the Consortium Management Committee to take various decisions on its behalf. It was therefore vitally important that the Board's Representatives received a clear mandate from the Board before taking such decisions. RESOLVED that this be noted.</p>	
<p><b>23/07/04</b> It was noted that any constituent Board Member could attend a Consortium Management Committee meeting should they wish to, as an observer. RESOLVED that this be noted.</p>	
<p><b>24/07 SCHEDULE OF PAID ACCOUNTS</b></p>	
<p><b>24/07/01</b> The Schedule of Paid Accounts from 16 January 2007 to 31 March 2007, totalling £319,758.71 was considered in detail and approved. There were no matters arising therefrom.</p>	
<p><b>25/07 OPERATIONS REPORT</b></p>	
<p><b>25/07/01</b> The Operations Report (a copy of which is filed in the Report Book) was considered in detail and approved. Arising therefrom: -</p>	
<p><b>25/07/02 Luton Leam Old Sluice (1.8.1)</b></p> <p>It was agreed and thereby RESOLVED to erect a sign for tourism, noting what was there. It was noted that the cavity in the road beyond the sluice was sinking and needed looking at by Lincolnshire County Council. RESOLVED that this be noted.</p>	<p><b>ADP/KLV</b></p>
<p><b>25/07/03 Clay Lake Pumping Station (1.9.3)</b></p> <p>Members noted that security fencing was soon to be installed around the site at Clay Lake Pumping Station, as part of the Board's Public Safety/Security Improvement programme. Insurance claims would be made in due course, following the damage caused by the previous incidents. RESOLVED that this be noted.</p>	

ID South Holland IDB, Minute	Action
<p><b>26/07 ENGINEERING REPORT</b></p>	
<p><b>26/07/01</b> The Engineering Report (a copy of which is filed in the Report Book) was considered in detail and approved. Arising therefrom: -</p>	
<p><b>26/07/02 Switchgear Renewal at Six Pumping Stations (1.1)</b></p> <p>The Chief Executive reported that the Variation Order for grant aid in the sum of £101,397.00 had been approved by the Environment Agency. RESOLVED that this be noted.</p>	
<p><b>26/07/03 Pump Renewals Programme (1.2)</b></p> <p>The District Engineer advised Members that the cost of rewinding the faulty pump at Little Holland Pumping Station had increased from £9,000 to £12,500 because the mains cable also needed replacing. It was agreed and thereby RESOLVED to discuss the pump renewals programme in detail at the next Plant and Development Committee meeting on 19 June 2007.</p>	<p><b>KLV</b></p>
<p><b>26/07/04 Telemetry Replacement (1.3)</b></p> <p>Following a site visit with British Telecom, it had been established that 11 out of the 17 telemetry outstations could have a land line connection at a standard cost of £106 per site and work would therefore commence as soon as possible. RESOLVED that this be noted.</p>	
<p><b>26/07/05 Trees in Exeter Drain, Spalding (4.1)</b></p> <p>(a) It was agreed and thereby RESOLVED to advise the Lincolnshire County Council of the concerns which had been expressed by the Headmaster of the Glede Boys School in Spalding and that South Holland District Council were not permitting wholesale tree surgery on trees subject to tree preservation orders, adjacent to the Board's Exeter Drain.</p> <p>(b) It was agreed and thereby RESOLVED to ensure that the Board was adequately Insured, should an injury be caused to a member of the public or an employee, as a result of the position adopted by South Holland District Council.</p>	<p><b>KLV</b></p> <p><b>PJC</b></p>
<p><b>26/07/06 Employees - Mr S P Hunt (6.1)</b></p> <p>It was agreed and thereby RESOLVED to make an ex-gratia payment of between £5,000 and £10,000 to Mr S P Hunt who had recently resigned</p>	<p><b>PJC</b></p>

ID South Holland IDB, Minute	Action
<p>his position as Engineer, after attaining over 36 years service with the Board. The Chief Executive would determine the basis and amount payable, subject to the agreement of the Board's Chairman and Vice Chairman.</p>	
<p><b>26/07/07 Rainfall – Slip Repairs</b></p>	
<p>Mr D Sly expressed concern that the Board did not appear to be keeping up with slip repairs. RESOLVED that this be noted.</p>	
<p><b>27/07 ENVIRONMENTAL REPORT</b></p>	
<p><b>27/07/01</b> The Environmental Report (a copy of which is filed in the Report Book) was considered in detail and approved. There were no matters arising therefrom.</p>	
<p><b>28/07 PLANNING REPORT</b></p>	
<p><b>28/07/01</b> The Planning Report (a copy of which is filed in the Report Book) was considered in detail and approved. Arising therefrom: -</p>	
<p><b>28/07/02 Application for relaxation of Byelaw 10 to allow the erection of a replacement dwelling at 4 Lowgate, Fleet (1.1.1)</b></p>	
<p>Members considered an application for consent to allow the erection of a replacement dwelling 6 metres from the brink of the Board's Brickfields Drain (Byelaw 10). It was agreed and thereby RESOLVED to consent to this application, subject to the foundations of the new dwelling and any attached or detached garage on site being constructed to the depth of the drain, and the applicant entering into the Board's Standard Deed of Indemnity.</p>	<p><b>GRD</b></p>
<p><b>28/07/03 Application for relaxation of Byelaw 10 to erect a new utility and conservatory at 44 Woad Lane, Long Sutton – H11/0392/07 (1.1.2)</b></p>	
<p>Members considered an application for consent to demolish an existing utility and replace it with a larger utility and conservatory extension 2.2 metres from the brink of Board's Hundred Drain, in line with the edge of the main bungalow (Byelaw 10). It was agreed and thereby RESOLVED to consent to this application, subject to the applicant entering into the Board's Standard Deed of Indemnity, the foundations of the new extension being constructed to the depth of the adjacent watercourse;</p>	<p><b>GRD</b></p>

ID South Holland IDB, Minute	Action
<p>and all new and existing surface water outfalls being altered as necessary to include pre-cast headwall units.</p>	
<p><b>28/07/04 Application for a relaxation of Byelaw 10 to allow the construction of a sun lounge at 9 Lancaster Close, Long Sutton (1.1.3)</b></p>	
<p>(a) Members were asked by the applicant – Mr R Palmer to reconsider the requirement for Clause 4.1.4 in the Board’s Standard Deed of Indemnity, given the unique nature of the circumstances on site. It was agreed and thereby RESOLVED to maintain the requirement to enter into a Deed of Indemnity, but to amend the wording of clause 4.1.4 so the Board’s right to remove development could never include any part of the consented development or any part of the existing dwelling.</p> <p>(b) It was agreed and thereby RESOLVED to amend the Board’s Byelaw Enforcement policy accordingly, where an alternative access was owned by the Board and available in perpetuity from the other side of the channel.</p>	<p><b>PJC/GRD</b></p>
<p><b>28/07/05 Appeal against Board decision to refuse relaxation of Byelaw 10 at 20 Pipwell Gate, Moulton Seas End – Mr and Mrs N Drury (1.2.1)</b></p>	
<p>Members were asked to reconsider an application from Mr and Mrs Drury for consent to construct a garage to within 5 metres from the centre line of the Board’s Ugly Bridges Drain pipeline (Byelaw 10). Members noted that the applicants had indicated that they would appeal against the decision, in accordance with Byelaw 29(c), if the Board failed to reverse its previous decision and agree to their application. It was agreed and thereby RESOLVED not to consent to this application, for the reasons stated in the Planning Officer’s Report.</p>	
<p><b>28/07/06 Commuted Maintenance Fee &amp; Surface Water Development Contribution (1.2.3, 1.2.4)</b></p>	
<p>The Chief Executive confirmed that the commuted maintenance fee and Surface Water Development Contribution due of £18,000 from Castle Building Ltd had now been received in full. RESOLVED that this be noted.</p>	
<p><b>29/07 FINANCIAL REPORT</b></p>	
<p><b>29/07/01</b> The Financial Report for the year ending 31 March 2007 (a copy of which is filed in the Report Book) was considered in detail and approved. Arising therefrom: -</p>	

<b>ID South Holland IDB, Minute</b>	<b>Action</b>
<p><b>29/07/02</b> It was agreed and thereby RESOLVED to review plant rates for the financial year 2007/08 at the next Plant and Development Committee meeting on 19 June 2007.</p>	<b>PJC/ADP</b>
<p><b>30/07 DEFRA REVIEW OF INTERNAL DRAINAGE BOARDS</b></p>	
<p><b>30/07/01 Letter of 22 February 2007 from Ian Pearson</b></p> <p>Members considered the letter of 22 February 2007 from Ian Pearson – the Minister of State for Climate Change and Environment, and his request for the Board to review its organisational/management arrangements and then complete/return a Self Assessment Questionnaire. RESOLVED that this be noted.</p>	
<p><b>30/07/02 DEFRA Self Assessment Questionnaire</b></p> <p>Members considered the draft response to the Self Assessment Questionnaire, as prepared by the Chief Executive and recommended by the Consortium Management Committee. It was agreed and thereby RESOLVED to approve the response to the Self Assessment Questionnaire regarding the Board’s future organisational/management arrangements, subject to some softening on the position of future amalgamations.</p>	<b>PJC</b>
<p><b>30/07/03 DEFRA Implementation Plan</b></p> <p>Members considered DEFRA Implementation plan and timetable for action, following the Review of IDBs. It was agreed and thereby RESOLVED to ensure that the Board seek to implement all of the actions if/when appropriate, and both the Consortium Management Committee and the Board monitor implementation accordingly.</p>	<b>PJC</b>
<p><b>31/07 ANNUAL MEETING ANGLING COMMITTEE AND HOLBEACH ANGLING CLUB</b></p>	
<p><b>31/07/01</b> It was agreed and thereby RESOLVED to arrange a joint meeting of the Board’s Angling Committee and representatives of the Holbeach and District Angling Club on Tuesday 22 May 2007 at 6 pm here at the Board’s offices, Marsh Reeves, Foxes Lowe Road, Holbeach, Spalding, Lincolnshire, PE12 7PA.</p>	<b>PJC</b>

ID South Holland IDB, Minute	Action
<p><b>32/07 LETTER OF THANKS</b></p>	
<p><b>32/07/01</b> The Chief Executive tabled a letter of thanks from a Mr Howard Slade of 40 Little Common Lane, Holbeach Clough, congratulating the Operations Manager and his team for removing debris quickly and efficiently from the Board's Drain adjacent to his property. RESOLVED that this be noted.</p>	
<p><b>33/07 THANKS TO BOARD MEMBERS</b></p>	
<p><b>33/07/01</b> The Chairman advised Members that Alan Biggadike, Tom Bray and Paul Walls would not be standing for election at the local government elections in May 2007 and would retire as Board Members thereafter. The Chairman thanked the three Members retiring for their invaluable contribution to the Board's affairs over the years.</p>	
<p><b>33/07/02</b> Mr T Bray thanked Members for the opportunity he had been fortunate to have had, to serve on the Board over the years; it had been a very rewarding and enjoyable experience.</p>	